STEP 1 - REGISTRATION

To register: visit www.cycle2work.info and follow these simple steps

Enter the applicable ‘Employer Code’
EA10C2W (retainer fee / term time)       EA12C2W (all year round)
**STEP 2 – COMPLETING YOUR APPLICATION**

Complete the required fields and click the ‘submit’ button.

- **Name**: Dam Test
- **Date of Birth**: dd/mm/yyyy
- **Pay Frequency**: Monthly
- **Postal Code**:
- **House Number/Name**:
- **Address**:
- **Town/City**:
- **County**:
- **Country**:
- **Home Phone**:
- **Mobile**:
- **Work Phone**:

**Terms and conditions accepted?** You can view the T&C’s here: www.eani.org.uk/cycle2work

Please read the terms and conditions in full before applying. Once read, select 'Y' on the ‘Terms and conditions accepted’ dropdown box. You can view the T&C’s here: www.eani.org.uk/cycle2work

**Payroll Number (Located on your payslip)**

**Post Location (Located on your payslip)**

**NI Number**: *

- **Terms and conditions accepted?** You can view the T&C’s here: www.eani.org.uk/cycle2work

Please enter the total amount you wish to spend in store on a bike and safety accessories.

Please note that your salary reduction will reflect all the savings you are entitled to through Cycle2work. See ‘Your Cycle2work Savings’ below.

**This must be a minimum value of**: £100.00

**and a maximum value of**: £1000.00

**Please round up to the nearest**: £1.00

**Enter your selected value here**: 

Check your email, you will receive a verification link which you must click on to continue your application.

Click on the ‘Submit Registration’ button to complete the registration part of your application.

Your registration has been successfully submitted, please check your email to verify your email and proceed with your application.
The big day is here!

Hi Test

Thank you for applying to the Halfords Cycle2Work scheme.

Your application has been approved and you will receive a Letter of Collection via email. Once your employer has verified your application, you will receive a details of collection.

For further information or help please contact us on 0345 504 6444 or email info@cycle2work.com.

To find out which stores accept Halfords Cycle2Work scheme, please visit halfords.com.

Thank you.