



**Equality Scheme 2015**

# **Our plan to help make sure everyone is treated fairly**



# Who we are



We are called the Education Authority.

We work to make sure:

- children and young people have what they need at school
- there are good support services for children and young people



We work with teachers and staff in schools.

We also look after things like:

- school transport
- support for students and youth services
- school meals



# What this plan is about

This plan is called our **Equality Scheme**.



It is about everyone like:

- our staff
- people who use our services
- other groups we work with



This plan will help make sure it is easy for everyone to work with us.

We want to work in a way that is good and fair for everyone.



We will help lots of people know about this plan so they can have their say.

# How we will check this plan is working



We will make this plan part of all our work.

We will keep checking how we are getting on with this work.



We will write a report about it every year.



We will make a plan with a list of things we will do.

We will check the plan every year and change it if we need to.



We will work with lots of people to find out what they think of it.

Equality Commission

FOR NORTHERN IRELAND

A group called the Equality Commission will check we are doing the right things.

# The main things we will work on



## Asking people what they think

We will keep asking people what they think about the work in this plan.



We will ask lots of people.

We will find out how they want to have a say.



We will think about what different groups of people need.

We will help make it easy for people to have their say.



We will keep people up to date with what we decide.

## Checking our work is fair for everyone



We will check new plans and rules first to make sure they will be fair for everyone.



We will put this information on our website at [www.eani.org.uk](http://www.eani.org.uk)



We will keep checking to see:

- how the plans and rules are working for everyone
- if we can make them even better

## Training and information for staff



We will make sure staff know about this plan and what they need to do.

We will give staff extra training if they need it.

## Information

People can ask us for our information in a way they find easy to understand.

Like in easy words and pictures (easy read) or other ways.

We will do this where we can.

We will work to make sure our website is easy to use.







## Making our services easy for everyone

We want to make our services easy for everyone to use.



We will do things like:

- support people to understand our information if they find it hard to hear or do not speak English as their main language



- work to make our buildings easy for everyone to use

# If we are not doing what we say in this plan



You can complain to us if you think we are not doing what this plan says.

Equality Commission

FOR NORTHERN IRELAND

If you are not happy with what we say you can ask a group called the Equality Commission to look into it.



If you want to talk to us about this plan, you can contact some people who work for us called the Equality Unit.

Their details are on the next page.

## To find out more about this plan

Get in touch with the Equality Unit-

By post

Equality Unit,  
Education Authority  
3 Charlemont Place  
The Mall, Armagh  
BT61 9AX



By phone

028 3751 2264



By Text Relay

18001 028 9056 4000



By email

[cathy.lavery@eani.org.uk](mailto:cathy.lavery@eani.org.uk)



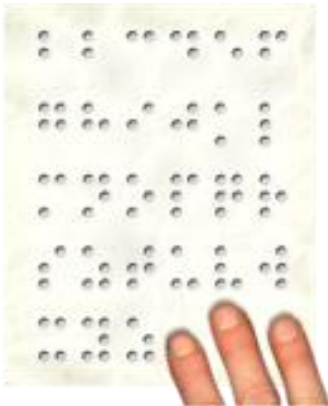


You can also ask us:

- to see the checks we do of new plans and rules



- how to complain if you think we are not doing what this plan says



- to get this plan in a way you find easier to understand like in large writing or Braille



There is also more information on our website at [www.eani.org.uk](http://www.eani.org.uk)

**Thank you**

Pictures by Photosymbols