

YOUTH SERVICE - INCLUSION SCHEME - APPLICATION FORM 2018-19

1 Group/project details

Name of group			Registered with EA? YES NO (Please tick)	
GFD URN No				
Project title				
Name of contact				
Email Address				
Address			Postcode	
Contact Number				

2. Do you hold current and appropriate insurance cover for said youth programmes? YES NO

3. Please detail number of young people and staff to be involved in this project

Number/age range	4 -8	9-13	14-18	19-21	22-25
Number of leaders involved			Voluntary	Paid	

4. Provide a rationale to specify the communities of interest or target groups (see Framework Document) you will be working with and state how they are at greater risk of social exclusion, marginalisation or isolation because they experience a combination of barriers to learning.

5. Please complete blank template below, using additional sheets if required. Please refer to the worked example at end of this document.

Objectives	Outputs	Outcomes	Measure

6. Programme activity

Please outline your proposed programme in the relevant table(s) below

Proposed starting date: _____ End date: _____ Total number of weeks _____

Day	Programme times	Location	Anticipated Numbers	Key programme areas	Evidence to be gathered
	From to				
	From To				
	From To				
	From To				

7. Please give details of part-time leadership and specialist support workers for whom you are seeking grant aid. (Use a continuation sheet if required).

NB PLEASE READ CONDITIONS OF GRANT AND APPROVED RATES OF PAY IN THE FRAMEWORK DOCUMENT WHEN COMPLETING THIS SECTION.

Job title	Total hrs/wk	Total no of wks	Rate	Duties	Qualifications	Cost
Total cost						£

8. Proposed programme/project costs – detail the programme costs you require for your project. (See Framework document for limits. Use a continuation sheet if necessary)

Budget heading	Rationale/apportionment	Cost
Residential		
Entrance charges		
Materials		
Accreditation		
Hire of premises		
Transport		
	Total cost	£

9. If you have applied for support for this programme/initiative from other agencies, please detail

Agency	Amount

10.

I/We certify that the above information is correct. I/We agree to submit a report and financial statement, including relevant receipts at the end of the programme and to co-operate with the EA ETI quality assurance visits. If this is a joint initiative, a representative from each group should sign below. If submitted by email, please type names below and add the email address

Signed:

Date:

Email address if returning digitally:

Signed - Chairperson of Management Committee

or Line Manager:

Date:

Email address if returning digitally:

Signed - Chairperson of Management Committee

or Line Manager or partner organisation if applicable:

Date:

Email address if returning digitally:

Please note: This application form cannot be submitted directly from the EANI website. It can be completed digitally, saved to your hard drive and then emailed to the email address below.

Please return hard copies of this form by 4pm on Friday 18 May 2018 to

**Inclusion Scheme
Youth Section
EA Dundonald Office
Grahamsbridge Road
Dundonald BT16 2HS**

or alternatively you may e-mail a signed and scanned copy to:

eayouthinclusionscheme@eani.org.uk

The information provided on this form may be made available to other departments/agencies for the purpose of preventing or detecting crime.

APPENDIX A

Below is an example of how to specify objectives, outcomes and measures for your programme. Your proposal is likely to have several objectives.

Objectives	Outputs	Outcomes	Measure
To build the capacity of young people to act as buddies with young people with disabilities To facilitate the engagement of young people with disabilities in an inclusion programme	Training programme for buddies	Young people aware of disability issues	8 buddies complete their training
	Buddies work on an inclusion programme with young people with disabilities	Young people gain skills to buddy young people with disabilities	Inclusion programme involving 8 young people with disabilities and 8 buddies
	Inclusion programme development, supported by buddies	Young people put new skills into practice Young people are more included	16 young people complete the project