



Management Information System



Aim of an MIS:

- To develop a common & coherent approach to collate, manage and disseminate information
- To inform future planning and evaluation
- To support and inform planning, target setting, and decision-making
- To provide information that is consistent, accurate, timely and relevant



The Process to Date

- Working group established – reported March 2016
- Scoping document proposed:
 - Planning & design must reflect DE Vision & Values
 - Final specification to reflect needs of all users, irrespective of size or level of funding received
 - MIS will support planning & decision-making and provide information effectively and efficiently
 - MIS will be fit for purpose, viable and cost-effective



Important considerations

- Online system – no additional cost to the user ; accessible on phones and tablets as well as computers
- Standardised data collection
- Data-sharing agreement and protocols required
- Proportionality – to levels of funding/organisation size; standardised template
- Stakeholder Engagement – allow them to comment on youth provision, share knowledge and good practice
- “Organic system” – ongoing management of MIS, responding to needs of end user and organisation



Stage 2

- Planning & Monitoring Group established in June 2016
- Assessed current MIS systems used by RVYOs
- Desktop research and MIS providers & developers consulted



Work being carried out

- Common approach to information collection and storage
 - Develop standardised Membership Information
 - NIYSA Form
 - The local Area Plan Target Monitor for major units
- Developing area on Sharepoint to upload Target Monitor
- Business case for MIS currently being written; ongoing consultation with technical experts



OPTIONS UNDER CONSIDERATION

- Buy an off-the-shelf programme
- In-house system hosted on EA Sharepoint
- Combination of employing an external consultant to work alongside EA IT staff to develop a bespoke system
