Management
Information System

Aim of an MIS:
• To develop a common & coherent approach to collate, manage and disseminate information
• To inform future planning and evaluation
• To support and inform planning, target setting, and decision-making
• To provide information that is consistent, accurate, timely and relevant

The Process to Date
• Working group established – reported March 2016
• Scoping document proposed:
  ➢ Planning & design must reflect DE Vision & Values
  ➢ Final specification to reflect needs of all users, irrespective of size or level of funding received
  ➢ MIS will support planning & decision-making and provide information effectively and efficiently
  ➢ MIS will be fit for purpose, viable and cost-effective
Important considerations

- Online system – no additional cost to the user; accessible on phones and tablets as well as computers
- Standardised data collection
- Data-sharing agreement and protocols required
- Proportionality – to levels of funding/organisation size; standardised template
- Stakeholder Engagement – allow them to comment on youth provision, share knowledge and good practice
- “Organic system” – ongoing management of MIS, responding to needs of end user and organisation

Stage 2

- Planning & Monitoring Group established in June 2016
- Assessed current MIS systems used by RVYOs
- Desktop research and MIS providers & developers consulted

Work being carried out

- Common approach to information collection and storage
  - Develop standardised Membership Information
  - NIYSA Form
  - The local Area Plan Target Monitor for major units
- Developing area on Sharepoint to upload Target Monitor
- Business case for MIS currently being written; ongoing consultation with technical experts
OPTIONS UNDER CONSIDERATION

- Buy an off-the-shelf programme
- In-house system hosted on EA Sharepoint
- Combination of employing an external consultant to work alongside EA IT staff to develop a bespoke system