

MINUTE OF THE PRACTICE DEVELOPMENT GROUP MEETING

Tuesday 24th April 2018

Present	Siobain Byrne Brenda McGrann Steven Law Philip Glennon Dearbhla Ni Ruanaidh Jacqueline O'Loughlin	David Gardiner Mary Field Stephen Dallas Norma Rea Michael McAlinden Eamonn Fleming
Apologies	Arlene Kee Hugh Campbell Michele Taylor Joanne Jones	

	Welcome and Introductions
	SB welcomed all to the meeting. SB informed the meeting that Stephen Dallas has been successfully appointed as EA Head of Regional Youth Services and will assume responsibility for the work of the PDG.
1.0	<u>Minute of the previous meeting – 6th March 2018</u>
1.1	The minute was accepted as a true record.
2.0	<u>Matters arising from previous minutes</u>
2.1	The RVYO Strategic Forum has reviewed representation for the PDG and agreed that representatives remain the same for the year ahead; B McGrann, P Glennon, D Ni Ruanaidh, J O'Loughlin, M Taylor.
2.2	EA Senior Management has agreed that there will not be a one year Action Plan to accompany the Equality and Inclusion Strategy as the targets noted in the 3 year plan will suffice.
2.3	SB and SD will work on a connection diagram for PDG reference (ref pt.4.3)
3.0	<u>PDS Action Plan 2017 - 2018</u>
3.1	A final progress update was provided.
4.0	<u>PDS Action Plan 2018 – 2019 - Draft</u>
4.1	QAF – this will continue to be considered internally within EA.
4.2	Workforce Development Strategy – Voluntary Sector representatives noted that they are preparing a database of training across the Voluntary Sector.
4.3	Research on Young People with Additional Needs – This will have a focus on the needs of youth workers. EA will progress this research.

4.4	Rural Research – following two unsuccessful tendering processes this will now be completed by the EA Information Planning and Research Team. Target date for this will adjust to “by March 2019”.
4.5	Organisational Development and Compliance (ref pt. 7) – SB will continue to liaise with NICVA on the ongoing pilot.
4.6	Support for Inspection – a second pilot of the support resource is underway and will lead to some further feedback. NR will forward the Support for Inspection Framework to MF.
4.7	The Action Plan finishes with a caveat to ensure that emerging need can be responded to.
4.8	Workshop Discussion 6 March. DG noted some issues raised at the Workshop. They included CRED, crime and social media. It was noted that these are being addressed across the sector through a range of initiatives. DG referred to the need to have continued dialogue across the sector as emerging needs arise.
4.9	The PDG Action Plan 2018 – 2019 was agreed and accepted.
5.0	<u>PDG Terms of Reference</u>
5.1	The Terms of Reference of the PDG were discussed and the following should be considered for a revised ToR;
5.2	Key Actions (pt.2.1) – should now reference PDS Action Plan 2018 – 19.
5.3	Pt. 2.2 – alter “Business Plan” to “Action Plan”.
5.4	All references to “Statutory Planning Group” should be removed (pts. 2.2, 8.1).
5.5	Membership (pt.3.2) – the group addressed some perceived ambiguity in the wording.
5.6	It was noted that the voice of children and young people will be provided by Network for Youth, through the Northern Ireland Youth Forum.
5.7	The Department of Education and ETI will hold observer status. The role of YCNI should be added as a further observer.
5.8	The role of EA Regional staff will be considered in relation to Terms of Reference and attendance as required at PDG.
5.9	Pt. 3.3 Should now make reference to the Youth Work Alliance.
6.0	<u>Dates of Future Meetings</u>
6.1	Tuesday 19 th June 2018 – 10am, Rathvarna Youth Resource Centre Tuesday 16 th October 2018 – 10am, Rathvarna Youth Resource Centre Tuesday 29 th January 2019 – 10am, Rathvarna Youth Resource Centre Tuesday 16 th April 2019 – 10am, Rathvarna Youth Resource Centre