

Ballyclare Primary School
Doagh Road
Ballyclare
BT39 9BJ

Controlled Primary School

Enrolment Number: 572
Admissions Number: 82

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PRINCIPAL: Mrs K Mulligan BEd (Hons), MEd. P.Q.H.
CHAIR OF BOARD OF GOVERNORS: Dr H MacConnell

Closing date – 31st January 2019 – 12.00 Midnight

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The full Board of Governors draws up and approves the Admissions Criteria and delegates to a Sub-Committee of the Board of Governors and Staff Management Team, the responsibility for approving all admissions.

When considering which children should be selected for admission, a Sub-Committee of the Board of Governors will only take into account information which is detailed on or attached to the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it.

Open Day – Wednesday 12th December 2018 at 9.20am.

ADMISSIONS CRITERIA

Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.

In selecting children for admission children resident in Northern Ireland at the time of their proposed admission will be selected for admission before any child not so resident, may be selected for admission.

In the event of the school being oversubscribed the Board of Governors will apply the following criteria. The criteria are listed in order of priority.

1. Children who have attained compulsory school age at the time of their proposed admission.
2. Children who will have an older sibling* living at the same residence enrolled at Ballyclare Primary School at the time of their proposed admission.
3. Children whose parent is a permanent employee at Ballyclare Primary School at the time of their proposed admission.
4. Children whose older sibling* living at the same residence previously attended Ballyclare Primary School (minimum 1 year attendance). Verification will be sought.
5. Children whose parent/legal guardian previously attended Ballyclare Primary School. Verification will be sought.
6. Children who live nearest to the school as decided by a straight line digital measurement using the post code address of their normal residence to the postcode address of Ballyclare Primary School. Ballyclare Primary School will use the Northern Ireland portal for Geographical Information (GI) decision making tool, Spatial N.I., to determine distances.
7. Date of birth with preference being given to the eldest child, determined by date-of-birth as entered on a birth certificate.

*Sibling includes brother/sister/half brother/half sister/step brother/step sister/foster brother/foster sister.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

Admissions criteria for entry September 2019

The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.

WAITING LIST POLICY

The school's policy on the consideration of application after the Open Enrolment Admissions procedure concludes, is available directly from the school.

ADMISSION TO P2 – P7

Pupils to be admitted to P2-7 provided:

- Our school will not exceed its enrolment number as determined by the Department of Education;
- The class size of 30 pupils for Years 2-4 as determined by the Department of Education will not be exceeded; and
- Acceptance will not prejudice the efficient use of resources.
- The same admissions criteria will be applied as for admission to P1.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2016/2017	77	77
2017/2018	71	71
2018/2019	87	87