

THE IRISH SOCIETY'S PRIMARY SCHOOL  
3 Rugby Avenue  
Coleraine  
BT52 1JL

Controlled Primary School

Enrolment No: 427  
Admission No: 60

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PRINCIPAL: Mr C A Murdock  
CHAIR OF THE BOARD OF GOVERNORS: Mr S Wilson

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#### DETAILS OF THE RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND THE PRINCIPAL IN RELATION TO ADMISSION TO THE SCHOOL

The Board of Governors will determine the criteria. The Principal will apply the criteria on behalf of Governors in the event of the school being oversubscribed. It is the policy of the school to admit only children of compulsory school age.

#### ADMISSIONS CRITERIA TO BE USED IN THE EVENT OF THE SCHOOL BEING OVERSUBSCRIBED. THE CRITERIA ARE LISTED IN ORDER OF PRIORITY.

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2020 at 12noon (GMT) and an application submitted by the closing date of 30 January 2020 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 30 January 2020 will be treated as a late application.

1. Preference will be given to children of compulsory primary school age.
2. Children who, at the date of their application, have a child of the family attending the school.
3. Children who have been enrolled at the school's Nursery Unit.
4. Children who, at the date of their application, are the eldest child in the family to be eligible to apply for admission to a mainstream primary school. Children who are more than 7 years younger than their next eldest sibling will be included within this criterion.
5. Children who live closest to the school measured by AA Route Planner from the child's permanent home address to the school.

The above admissions criteria will be used also for the purpose of selecting between applications for admission to Primary One after the beginning of the school year, when the number of late applications is more than the number of places available.

**When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application. Parents should ensure that all relevant documentation is made available.**

#### DUTY TO VERIFY

It is the responsibility of parents to make all relevant information available to Governors at the time of application. It should be noted also that parents may be required to produce information pertinent to the verification of the above criteria.

### WAITING LIST POLICY

Should a vacancy arise after the placement letters have been issued, all applications for admission to Primary 1 that were initially refused, new applications, late applications where new information has been provided will be treated equally and the published criteria applied.

This waiting list will be in place until the end of the academic year. The school will contact parents in writing if a child gains a place in the school by this method. A child's name will be automatically added to the list. Parents should contact the school if they wish for their child to be removed from the list.

### ADMISSIONS TO P2-P7

Prior to accepting a pupil the following would be considered when an application is received.

1. The DE's enrolment number.
2. The effect that any enrolment would have on:
  - (a) the provision of effective education,
  - (b) the efficient use of resources and
  - (c) the educational interest of the child concerned.

Included in these points is the availability of a place in a particular class. This being determined by the number of children enrolled in a class as well as the nature and composition of existing members.

3. When an application is made in advance, and at time of implementation there are more applicants than there are places available, preference will be given to pupils on the following basis:
  - (a) Children who, at the date of their application, have a child of the family attending the school.
  - (b) Children who have been enrolled at the school's Nursery Unit.
  - (c) Children who, at the date of their application, are the eldest child in the family to be eligible to apply for admission to a mainstream primary school. Children who are more than 7 years younger than their next eldest sibling will be included within this criterion.
  - (d) Children who live closest to the school measured by AA Route Planner from the child's permanent home address to the school.

It is the responsibility of parents to make all relevant information available to Governors at the time of application. It should be noted also that parents may be required to produce information pertinent to the verification of the above criteria.

<b>Applications and Admissions to Primary 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2017/2018</b>	<b>30</b>	<b>25</b>
<b>2018/2019</b>	<b>33</b>	<b>33</b>
<b>2019/2020</b>	<b>43</b>	<b>43</b>