

How do I apply?

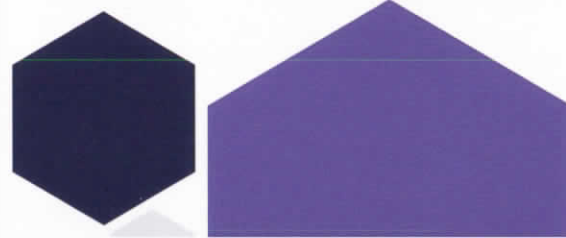
To apply for assistance through Access to Work (NI) you should contact an Employment Service Adviser in your local Jobs & Benefits office or JobCentre. The Access to Work (NI) application must be made by the disabled person. The Employment Adviser / Work Coach will refer the client to an Access to Work (NI) Adviser who will normally visit the disabled persons place of work and advise on the most cost effective solution.

What funding is available?

Funding varies depending on individual needs but is available for as long as it is required up to a maximum of three years. After that, if support is required to continue, it will be considered under the rules of the programme in operation at that time.

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Your guide to **Access to Work (NI)**



Access to Work (NI)

A helpful guide for people with disabilities who wish to take up employment



Access to Work (NI)

Access to Work (NI) can help people with disabilities who wish to take up employment, or who are in work and experience difficulties related to their disability. Access to Work (NI) also helps employers who wish to recruit or retain people with disabilities in employment.

How does it work?

Access to Work (NI) is designed to overcome the practical problems caused by disability. It offers advice and help in a flexible way that can be tailored to suit the needs of an individual in a particular job, or getting to and from work.

Access to Work (NI) can contribute towards the additional approved costs



that arise, for example, towards the cost or communication support at interview, assistance with travel to and from work, the provision of a support worker, provision of equipment and adaptations to premises.

Who can apply?

Access to Work (NI) is open to people with disabilities wishing to take up work or people who are in work and are experiencing disability related employment barriers. Additional information on the Access to Work (NI) programme is available through Employment Adviser / Work Coach based in local Jobs & Benefits offices and JobCentres.

www.nidirect.gov.uk/contacts

Tel: 028 9072 6756