

BALLYCASTLE INTEGRATED PRIMARY SCHOOL
43 Quay Road
Ballycastle
BT54 6BJ

Controlled Integrated Primary School

Enrolment No: 158
Admission No: 23

Telephone: 028 2076 2496
Email: devans556@c2kni.net
Website: www.ballycastleintegrated.com

PRINCIPAL: Mrs D Evans BA Hons. MSc
CHAIR OF THE BOARD OF GOVERNORS: Mr B Laverty

DETAILS OF THE RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND THE PRINCIPAL IN RELATION TO ADMISSION TO THE SCHOOL

The Board of Governors will formulate/review the Admissions Criteria and having delegated to the Principal the task of administering the criteria are to be informed of the outcome of the process.

As an Integrated Primary School, a key purpose of the school is to educate together children of different religious traditions while mindful of the Christian values of the school. Parents who wish to find out more about the integrated ethos within the school can do so by contacting the school and asking for further information.

Parents/guardians seeking admission for their child/children must complete the Education Authority's application preferably online.

To fulfil our admissions criteria, it is the responsibility of all parents/guardians to provide information regarding their child's perceived community background.

In applying the admissions criteria, the Board of Governors will strive to ensure an intake that is as close as possible to a ratio of 40% Catholic category, 40% Protestant category and 20% other world religions and children of no religious affiliation category.

The religious affiliation/community background (Protestant, Catholic or Other/None) of a pupil will be determined by one of the following methods:

- a) For parents/guardians applying for a place via the Education Authority's online application you will be prompted to and must select your child's religious affiliation when completing the form, OR
- b) For parents/guardians applying using a paper application you must also complete our school Religious Affiliation Form which can be obtained from our school website or school office or you can provide alternative written confirmation to our school. Your Religious Affiliation Form/written confirmation of religion must be sent directly to our school by 12 noon on Friday 5 February 2021, OR
- c) If the parents/guardians do not supply this required information, then the Board of Governors will treat the application as being from those in the community who describe themselves as being from the Other/None category.

The Board of Governors of an integrated school must use its best endeavours, in exercising its functions under the Education Orders, to ensure that the management, control and ethos of the school such as are likely to attract to the school reasonable numbers of both Protestant and Roman Catholic pupils. The collection and processing of information regarding the religious/perceived community background of children set out above is necessary in order for the Board of Governors of an integrated school to carry out its statutory functions and fulfil its public task. If any category is under-subscribed all children who fit into this category will be admitted. The remaining places will be distributed proportionately amongst the remaining categories. The criteria set out below will be applied to any category that remains oversubscribed.

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

Provision of false or incorrect information or the failure to provide information within the deadlines set by Ballycastle Integrated P.S. can result in the withdrawal of a place and the inability to offer a place on the part of our school.

Admissions criteria for entry September 2021

ADMISSIONS CRITERIA TO BE USED IN THE EVENT OF THE SCHOOL BEING OVERSUBSCRIBED. THE CRITERIA ARE LISTED IN ORDER OF PRIORITY.

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

Priority will be given to children who will have attained compulsory school age at the time of their proposed admission.

In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the school before any child not so resident.

1. Children who, at the time of their application, have a child of the family currently enrolled at the school.
2. Children of parents who state a clear preference for their child to attend an Integrated School i.e. Ballycastle Integrated is the nearest suitable school.
3. Children who, at the time of their application, are enrolled in Ballycastle Integrated Nursery Unit.
4. At the time of their application, children whose parental home is the shortest distance to the front gate of the school as measured by Google Maps.
5. Children will be selected for admission on the basis of initial letter of surname as entered on birth certificate in the order set out below:

H Mc X E J R S O D V N M A K Q C T Y P G L Z Mac W U B I F

This order was determined by a randomised selection of letters.

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used. Should two children with identical forenames and surnames need to be prioritised then the applications will be numbered in the order in which they were received and lots drawn to determine who is allocated the place.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the online application or that has been handed into the school no later than 12 noon on Friday 5 February 2021. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or left into the school by the above deadline.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

The school's policy on the consideration of applications after the Open Enrolment Admissions procedure concludes on 27 April 2021 is available directly from the school or can be accessed on our school website at www.ballycastleintegrated.com.

Should a vacancy arise, the above criteria will be applied to select pupils from our waiting list.

Admissions criteria for entry September 2021

ADMISSIONS TO P2-P7

Pupils may be admitted to P2-P7 provided their admission does not lead to the enrolment number being exceeded. The admissions criteria for P2-P7 is available on the school website.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2018/2019	16	17
2019/2020	22	22
2020/2021	28	26